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Tender

## **Alun School Catering Service**

Flintshire County Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-000233

Procurement identifier (OCID): ocds-h6vhtk-05ff2a

Published 5 January 2026, 11:42am

## **Scope**

### **Description**

The provision of a fully managed catering service to Alun School in accordance with the latest Healthy Eating in Schools Nutritional Standards and Requirements (Wales) Regulations and meet the Healthy Eating in Schools (Wales) Measure.

TUPE information is included in the tender pack

The contract will be for 3 years with the option to extend for up to 2 further years in annual increments.

### **Total value (estimated)**

- £1 excluding VAT
- £1 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

proposed options for extension of 2 years in annual increments.

### **Main procurement category**

Services

### **CPV classifications**

- 55500000 - Canteen and catering services

### **Contract locations**

- UKL23 - Flintshire and Wrexham

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## **Participation**

### **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## Submission

### Enquiry deadline

23 January 2026, 12:00pm

### Tender submission deadline

2 February 2026, 12:00pm

### Submission address and any special instructions

<https://supplierlive.proactisp2p.com/Account/LoginInstructions1>. Log in to PROACTIS at <https://supplierlive.proactisp2p.com2>. If you are already registered on the Proactis portal please Login and start at Step 14 of these instructions if not go to STEP 33. Click the "Sign Up" button at the bottom of the window<sup>4</sup>. Enter your correct Organisation Name, address and Primary Contact Details. You will need to create the Organisation ID and User Name. If you have a generic email address for your organisation e.g. [tenders@xxx.co.uk](mailto:tenders@xxx.co.uk) then please use this as the primary contact email address.<sup>5</sup> Please make a note of the Organisation ID and User Name, then click "Register"<sup>6</sup>. You will receive an email asking you to "Click here to activate your account". This takes you to Enter Organisation Details.<sup>7</sup> Please enter the information requested, click the ">" on the screen and follow the instructions ensuring that you enter all applicable details.<sup>8</sup> In the Classification screen please ensure that you select the Product Classification Codes (CPV Codes) that appear in the tender notice. Please ensure that the selected codes are relevant to your business to ensure that you get notification of opportunities that are of interest.<sup>9</sup> In the Buyers screen please select Denbighshire County Council (you may register with other organisations if you wish)<sup>10</sup>. In the Primary Contact Details screen please ensure that all information is complete. (Please see note 4 above)<sup>11</sup>. Accept the Terms and Conditions and then click ">". This takes you to the Welcome window.<sup>12</sup> In the Finish screen please enter a new password and note all your Login details for future reference.<sup>13</sup> Now click "Complete Registration" and you will enter the Supplier Network page.<sup>14</sup> On the centre of the screen click "Opportunities". This will take you to the list of current opportunities available to you.<sup>15</sup> Click the ">" that relates to this notice, this will take you into the PQQ or Tender Request and click "Register Interest". Note there may be several opportunities that appear on this screen, please ensure that you select the

correct one.16. In the “Your Opportunities” screen please note the closing time and date for completion of the relevant project. Please review the “Items” tab (Tender stage only) and the Documents tab (PQQ and Tender stages) as there will be information relating to the project held here. The Documents are accessed by clicking the down arrow underneath the General tab. Please ensure that you download all documents to your PC as you will be required to complete and upload some of them as part of your submission. There are instructions on how to complete your submission in the Guidance for Bidders document.17. You can now either create your response”, or “Decline” this opportunity.

## **Tenders may be submitted electronically**

Yes

## **Languages that may be used for submission**

- Welsh
- English

## **Award decision date (estimated)**

16 February 2026

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## **Award criteria**

<b>Name</b>	<b>Type</b>	<b>Weighting</b>
Quality	Quality	60.00%
Price	Price	35.00%
Social Value	Quality	5.00%

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## **Other information**

## **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Open procedure

### **Special regime**

Light touch

## **Justification for not publishing a preliminary market engagement notice**

Not required as this is a standard School catering service as per the specification

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## **Contracting authority**

### **Flintshire County Council**

- Public Procurement Organisation Number: PNJC-2356-PCDV

Ty Dewi Sant

Flintshire

CH7 6NA

United Kingdom

Contact name: Sandra Sant

Email: [Sandra.Sant@alunschool.cymru](mailto:Sandra.Sant@alunschool.cymru)

Website: <https://www.flintshire.gov.uk>

Region: UKL23 - Flintshire and Wrexham

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales