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Tender

## **ID 3170556 DfE - Lisburn and Castlereagh City Council - Delivery of the Go For It Programme 2021 - 2023**

ID 3170556 DfE - Lisburn and Castlereagh City Council - Delivery of the Go For It Programme 2021-2023

Antrim and Newtownabbey Borough Council  
Ards and North Down Borough Council  
Armagh City Banbridge and Craigavon Borough Council  
Belfast City Council  
Causeway Coast and Glens Borough Council  
Derry City and Strabane District Council  
Fermanagh and Omagh District Council  
Lisburn and Castlereagh City Council  
Mid and East Antrim Borough Council  
Mid Ulster District Council  
Newry Mourne and Down District Council

F02: Contract notice

Notice identifier: 2021/S 000-000226

Procurement identifier (OCID): ocids-h6vhtk-028828

Published 6 January 2021, 5:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

ID 3170556 DfE - Lisburn and Castlereagh City Council - Delivery of the Go For It Programme 2021-2023

Civic HQ, Lagan Valley Island

LISBURN

BT27 4RL

**Contact**

SSDAdmin.CPDfinance-ni.gov.uk

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<https://www.lisburncastlereagh.gov.uk>

Buyer's address

<https://www.finance-ni.gov.uk/topics/procurement>

**I.1) Name and addresses**

Antrim and Newtownabbey Borough Council

Antrim Civic Centre 50 Stiles Way

Antrim

BT41 2UB

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<https://antrimandnewtownabbey.gov.uk/>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.1) Name and addresses**

Ards and North Down Borough Council

Town Hall, The Castle

Bangor

BT20 4BT

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<https://www.ardsandnorthdown.gov.uk/>

Buyer's address

<https://etendersni.gov.uk/epps>

## **I.1) Name and addresses**

Armagh City Banbridge and Craigavon Borough Council

Craigavon Civic and Conference Centre PO Box 66 Lakeview Road

Craigavon

BT64 1AL

### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

### **Country**

United Kingdom

### **NUTS code**

UK - UNITED KINGDOM

### **Internet address(es)**

Main address

<https://www.armaghbanbridgecraigavon.gov.uk/>

Buyer's address

<https://etendersni.gov.uk/epps>

## **I.1) Name and addresses**

Belfast City Council

Belfast City hall

Belfast

BT1 5GS

### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<https://www.belfastcity.gov.uk/home>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.1) Name and addresses**

Causeway Coast and Glens Borough Council

Civic Headquarters Cloonavin 66 Portstewart Road

Coleraine

BT52 1EY

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<https://www.causewaycoastandglens.gov.uk/>

Buyer's address

<https://etendersni.gov.uk/epps>

### **I.1) Name and addresses**

Derry City and Strabane District Council

Council Offices, 98 Strand Road

Derry

BT48 7NN

#### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - UNITED KINGDOM

#### **Internet address(es)**

Main address

<https://www.derrystrabane.com/>

Buyer's address

<https://etendersni.gov.uk/epps>

### **I.1) Name and addresses**

Fermanagh and Omagh District Council

The Townhall 2 Townhall Street

Enniskillen

BT74 7BA

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<https://www.fermanaghmagh.com/>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.1) Name and addresses**

Lisburn and Castlereagh City Council

Island Civic Centre Lagan Valley Island The Island

Lisburn

BT27 4RL

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<https://www.lisburncastlereagh.gov.uk/>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.1) Name and addresses**

Mid and East Antrim Borough Council

The Braid 1-29 Bridge Street

Ballymena

BT43 5EJ

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<https://www.midandeantrim.gov.uk/>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.1) Name and addresses**



Mid Ulster District Council

Dungannon Office Circular Road

Dungannon

BT71 6DT

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<https://www.midulstercouncil.org/>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.1) Name and addresses**

Newry Mourne and Down District Council

District Council Offices O'Hagan House Monaghan Row

Newry

BT35 8DJ

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<https://www.newrymournedown.org/>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Economic and financial affairs

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ID 3170556 DfE - Lisburn and Castlereagh City Council - Delivery of the Go For It Programme 2021 - 2023

Reference number

ID 3170556

#### **II.1.2) Main CPV code**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Lisburn and Castlereagh City Council (LCCC – the Client) is acting on behalf of the 11 Northern Ireland Councils to appoint a Contractor to deliver a new Northern Ireland Business Start Up Programme. The 11 Partner Councils are jointly delivering and funding this collaborative business start-up Programme across Northern Ireland. The Programme title is the Go For It Programme. The aim of this contract is to deliver a coordinated Programme of business start-up support, which increases the numbers of new businesses and enhances their survival and sustainability. It is expected that Go For It will provide those individuals who wish to start a new business with advice and the capability to produce their own business plan and register for self-employment.

#### **II.1.5) Estimated total value**

Value excluding VAT: £3,922,099

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79400000 - Business and management consultancy and related services
- 79410000 - Business and management consultancy services
- 79411100 - Business development consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKN0 - Northern Ireland

### **II.2.4) Description of the procurement**

Lisburn and Castlereagh City Council (LCCC – the Client) is acting on behalf of the 11 Northern Ireland Councils to appoint a Contractor to deliver a new Northern Ireland Business Start Up Programme. The 11 Partner Councils are jointly delivering and funding this collaborative business start-up Programme across Northern Ireland. The Programme title is the Go For It Programme. The aim of this contract is to deliver a coordinated Programme of business start-up support, which increases the numbers of new businesses and enhances their survival and sustainability. It is expected that Go For It will provide those individuals who wish to start a new business with advice and the capability to produce their own business plan and register for self-employment.

### **II.2.5) Award criteria**

Quality criterion - Name: Key Personnel Experience / Weighting: 25

Quality criterion - Name: Contract Delivery / Weighting: 25

Quality criterion - Name: Performance Management / Weighting: 40

Quality criterion - Name: Local Marketing / Weighting: 10

Price - Weighting: 0

### **II.2.6) Estimated value**

Value excluding VAT: £3,922,099

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

After the initial contract period, there are two options to extend for up to 12 months each.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

EU Investment for Growth & Jobs Programme

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### **Section III. Legal, economic, financial and technical information**

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

The Client will monitor the Contractor's performance as detailed in the Specification. Schedule and in the Commercial Conditions of Contract Schedule 3 Contract Management/Monitoring Schedule.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 February 2021

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 11 May 2021

#### **IV.2.7) Conditions for opening of tenders**

Date

10 February 2021

Local time

3:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The successful contractor's performance on this contract will be managed as per the specification and regularly monitored (see Procurement Guidance Note 01/12 — Contract Management — procedures and principles). Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a notice of unsatisfactory performance and this contract may be terminated. A central register of such notices for supplies and services contracts will be maintained and published on the CPD website. Any contractor in receipt of a notice of unsatisfactory performance will be required to declare this in future tender submissions for a period of 3 years from the date of issue of the notice. It may also result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Any challenges are dealt with by the High Court Commercial Division to which proceedings may be issued regarding alleged breaches of the Public Contracts Regulations.

Belfast

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 (as amended) and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision.