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Tender

Provision of the following National Non-Domestic (Business Rates) Services – Lot 1 Losses and Income Forecasting and/or Lot 2 Income Maximisation

Leicester City Council

F02: Contract notice

Notice identifier: 2024/S 000-000225

Procurement identifier (OCID): ocds-h6vhtk-042aac

Published 4 January 2024, 1:52pm

Section I: Contracting authority

I.1) Name and addresses

Leicester City Council

City Hall, 115 Charles Street

Leicester

LE1 1FZ

Contact

Mrs Lorraine Dixon

Email

Lorraine.Dixon@leicester.gov.uk

Telephone

+44 1164541219

Country

United Kingdom

Region code

UKF21 - Leicester

Internet address(es)

Main address

<http://www.leicester.gov.uk>

Buyer's address

<http://www.leicester.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=50a7932b-feaa-ee11-8127-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=50a7932b-feaa-ee11-8127-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of the following National Non-Domestic (Business Rates) Services – Lot 1 Losses and Income Forecasting and/or Lot 2 Income Maximisation

Reference number

DN705608

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Leicester City Council (The Council) is seeking a contractor/contractor(s):

Lot 1 - to provide a solution to assist in the forecasting of outcomes on checks/challenges/appeals (CCA) submitted to the Valuation Office Agency (VOA) and from other potential threats to Leicester's non-domestic rates tax base. To include ad hoc consultancy, as and when required, for example, estimation of rateable value of properties not yet valued by the VOA.

Lot 2 - to assist in identifying properties that are currently undervalued and those that have not been identified and valued.

Only one supplier will be appointed for Lot 1 and up to a maximum of two for Lot 2. Tenderers may submit proposals for one or both of the Lots and may be awarded one or both of these Lots.

II.1.5) Estimated total value

Value excluding VAT: £230,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Only one supplier will be appointed for Lot 1 and up to a maximum of two for Lot 2. Tenderers may submit proposals for one or both of the Lots and may be awarded one or both of these Lots

II.2) Description

II.2.1) Title

Losses and Income Forecasting

Lot No

1

II.2.2) Additional CPV code(s)

- 48900000 - Miscellaneous software package and computer systems

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

II.2.4) Description of the procurement

Lot 1 - to provide a solution to assist in the forecasting of outcomes on checks/challenges/appeals (CCA) submitted to the Valuation Office Agency (VOA) and from other potential threats to Leicester's non-domestic rates tax base. To include ad hoc consultancy, as and when required, for example, estimation of rateable value of properties not yet valued by the VOA.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £80,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Initial term 2 years, options to extend for a further three years in one year periods 1+1+1 (five years)

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Income Maximisations

Lot No

2

II.2.2) Additional CPV code(s)

- 72300000 - Data services

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

II.2.4) Description of the procurement

Lot 2 - to assist in identifying properties that are currently undervalued and those that have not been identified and valued.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £150,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Initial term 2 years, options to extend for a further three years in one year periods 1+1+1 (five years)

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 February 2024

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

5 February 2024

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Construction and Technology Court (Queens Bench Division)

Priory Courts, 33 Bull Street

Birmingham

B4 6DS

Country

United Kingdom