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Tender

## **Provision of the following National Non-Domestic (Business Rates) Services – Lot 1 Losses and Income Forecasting and/or Lot 2 Income Maximisation**

Leicester City Council

F02: Contract notice

Notice identifier: 2024/S 000-000225

Procurement identifier (OCID): ocds-h6vhtk-042aac

Published 4 January 2024, 1:52pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leicester City Council

City Hall, 115 Charles Street

Leicester

LE1 1FZ

#### **Contact**

Mrs Lorraine Dixon

#### **Email**

[Lorraine.Dixon@leicester.gov.uk](mailto:Lorraine.Dixon@leicester.gov.uk)

#### **Telephone**

+44 1164541219

## **Country**

United Kingdom

## **Region code**

UKF21 - Leicester

## **Internet address(es)**

Main address

<http://www.leicester.gov.uk>

Buyer's address

<http://www.leicester.gov.uk>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=50a7932b-feaa-ee11-8127-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=50a7932b-feaa-ee11-8127-005056b64545>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of the following National Non-Domestic (Business Rates) Services – Lot 1 Losses and Income Forecasting and/or Lot 2 Income Maximisation

Reference number

DN705608

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Leicester City Council (The Council) is seeking a contractor/contractor(s):

Lot 1 - to provide a solution to assist in the forecasting of outcomes on checks/challenges/appeals (CCA) submitted to the Valuation Office Agency (VOA) and from other potential threats to Leicester's non-domestic rates tax base. To include ad hoc consultancy, as and when required, for example, estimation of rateable value of properties not yet valued by the VOA.

Lot 2 - to assist in identifying properties that are currently undervalued and those that have not been identified and valued.

Only one supplier will be appointed for Lot 1 and up to a maximum of two for Lot 2. Tenderers may submit proposals for one or both of the Lots and may be awarded one or both of these Lots.

#### **II.1.5) Estimated total value**

Value excluding VAT: £230,000

## **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Only one supplier will be appointed for Lot 1 and up to a maximum of two for Lot 2. Tenderers may submit proposals for one or both of the Lots and may be awarded one or both of these Lots

## **II.2) Description**

### **II.2.1) Title**

Losses and Income Forecasting

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 48900000 - Miscellaneous software package and computer systems

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

Lot 1 - to provide a solution to assist in the forecasting of outcomes on checks/challenges/appeals (CCA) submitted to the Valuation Office Agency (VOA) and from other potential threats to Leicester's non-domestic rates tax base. To include ad hoc consultancy, as and when required, for example, estimation of rateable value of properties not yet valued by the VOA.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.6) Estimated value**

Value excluding VAT: £80,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Initial term 2 years, options to extend for a further three years in one year periods 1+1+1 (five years)

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Income Maximisations

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 72300000 - Data services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

Lot 2 - to assist in identifying properties that are currently undervalued and those that have not been identified and valued.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.6) Estimated value**

Value excluding VAT: £150,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Initial term 2 years, options to extend for a further three years in one year periods 1+1+1 (five years)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 February 2024

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

5 February 2024

Local time

10:00am



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Construction and Technology Court (Queens Bench Division)

Priory Courts, 33 Bull Street

Birmingham

B4 6DS

Country

United Kingdom