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Tender

## **Breckland Council - Insurance Services (Excluding Brokerage Services)**

Breckland District Council

F02: Contract notice

Notice identifier: 2021/S 000-000205

Procurement identifier (OCID): ocds-h6vhtk-028813

Published 6 January 2021, 2:54pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Breckland District Council

Elizabeth House, Walpole Loke

Dereham

NR19 1EE

#### **Contact**

Martin Gibbs

#### **Email**

[procurement@breckland-sholland.gov.uk](mailto:procurement@breckland-sholland.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH17 - Breckland and South Norfolk

**Internet address(es)**

Main address

<https://www.breckland.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/brecklandcouncil.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Breckland Council - Insurance Services (Excluding Brokerage Services)

Reference number

System - 00000102

#### **II.1.2) Main CPV code**

- 66510000 - Insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Breckland District Council require a suitable contractor(s) for the provision of the Services to secure an effective insurance programme that meets the Council's requirements to ensure protection against its exposures from its activities and in line with its risk strategy and appetite. Detailed information regarding this tender can be found within the tender documents.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Property Owners (Commercial and Industrial Properties)

Lot No

Lot 1

**II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

**II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

**II.2.4) Description of the procurement**

Insurance Services (Excluding Brokerage Services)

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 May 2021

End date

30 April 2024

This contract is subject to renewal

Yes

Description of renewals

The contract has the option to extend for two further periods of 12 months up to a maximum contract period of five years.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Operational Property and Ancillary Covers

Lot No

Lot 2

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

### **II.2.4) Description of the procurement**

Insurance Services (Excluding Brokerage Services)

### **II.2.5) Award criteria**

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### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Casualty

Lot No

Lot 3

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

### **II.2.4) Description of the procurement**

Insurance Services (Excluding Brokerage Services)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 May 2021

End date

30 April 2024

This contract is subject to renewal

Yes

Description of renewals

The contract has the option to extend for two further periods of 12 months up to a maximum contract period of five years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Motor

Lot No

Lot 4

**II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

**II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

**II.2.4) Description of the procurement**

Insurance Services (Excluding Brokerage Services)

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 May 2021

End date

30 April 2024

This contract is subject to renewal

Yes

Description of renewals

The contract has the option to extend for two further periods of 12 months up to a maximum contract period of five years.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Leasehold & Mortgaged Properties

Lot No

Lot 5

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

### **II.2.4) Description of the procurement**

Insurance Services (Excluding Brokerage Services)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 May 2021

End date

30 April 2024

This contract is subject to renewal

Yes

Description of renewals

The contract has the option to extend for two further periods of 12 months up to a maximum contract period of five years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Computer

Lot No

Lot 6

#### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

#### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

#### **II.2.4) Description of the procurement**

Insurance Services (Excluding Brokerage Services)

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 May 2021

End date

30 April 2024

This contract is subject to renewal

Yes

Description of renewals

The contract has the option to extend for two further periods of 12 months up to a maximum contract period of five years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Cyber

Lot No

Lot 7

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

### **II.2.4) Description of the procurement**

Insurance Services (Excluding Brokerage Services)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 June 2021

End date

30 April 2024

This contract is subject to renewal

Yes

Description of renewals

The contract has the option to extend for two further periods of 12 months up to a maximum contract period of five years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Personal Accident

Lot No

Lot 8

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

### **II.2.4) Description of the procurement**

Insurance Services (Excluding Brokerage Services)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 May 2021

End date

30 April 2024

This contract is subject to renewal

Yes

Description of renewals

The contract has the option to extend for two further periods of 12 months up to a maximum contract period of five years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Engineering and Inspection

Lot No

Lot 9

#### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

#### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

#### **II.2.4) Description of the procurement**

Insurance Services (Excluding Brokerage Services)

#### **II.2.5) Award criteria**

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## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 May 2021

End date

30 April 2024

This contract is subject to renewal

Yes

Description of renewals

The contract has the option to extend for two further periods of 12 months up to a maximum contract period of five years.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 February 2021

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

12 February 2021

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Will either be Early 2024, or if the contract is extended, it will be Early 2026

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

In order to view the tender documents, interested bidders must first register at <https://intendhost.co.uk/brecklandcouncil.aspx/Home>. Once registered, bidders will be able to express an interest in this project to view the tender documents.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Breckland District Council

Dereham

Country

United Kingdom