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Contract

Provision of an Integrated Student Admissions Solution

University of the Highlands and Islands

F03: Contract award notice

Notice identifier: 2024/S 000-000189

Procurement identifier (OCID): ocids-h6vhtk-04235b

Published 4 January 2024, 10:39am

Section I: Contracting authority

I.1) Name and addresses

University of the Highlands and Islands

UHI House, Old Perth Road

Inverness

IV2 3JH

Email

ayoung@apuc-scot.ac.uk

Telephone

+44 1463255000

Country

United Kingdom

NUTS code

UKM6 - Highlands and Islands

Internet address(es)

Main address

<http://www.uhi.ac.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00101

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of an Integrated Student Admissions Solution

Reference number

CS-UHI-26081

II.1.2) Main CPV code

- 72212445 - Customer Relation Management software development services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of the Highlands and Islands have a requirement for the Provision of an Integrated Student Admissions Solution for all Academic Partners of the University of the Highlands and Islands.

It should be noted that this requirement is being procured by the University of the Highlands and Islands, on behalf of all UHI Academic Partners.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £348,420

II.2) Description

II.2.2) Additional CPV code(s)

- 72000000 - IT services: consulting, software development, Internet and support
- 72212445 - Customer Relation Management software development services
- 72212517 - IT software development services

- 73220000 - Development consultancy services

II.2.3) Place of performance

NUTS codes

- UKM6 - Highlands and Islands

II.2.4) Description of the procurement

The University of the Highlands and Islands, on behalf of the UHI Academic Partnership, have a requirement for a Contractor to enhance the Tribal SITS: Vision system, which has been implemented at the University. It is proposed that this development is split into two Phases. Phase One involves:

- development of online application form template
- development of applicant portal template
- development of online application form for direct applications with dual-language capabilities
- development of applicant portal: core functionality and integration with admissions staff processes
- clearing on the internet
- review and enhancement of integration between SITS and Microsoft Dynamics (Stutalk)
- planning for future admissions office improvements

Phase Two involves:

- Improved automation within admissions staff processes and functionality
- Improved admissions data maintenance tools
- Shopping Cart for CPD Courses selection and payment
- Applicant Portal Enhanced Features and

Additional Processes

- Early Life Support and fine tuning
- Annual Cycle Rollover

This contract was the subject to a VEAT notice dispatched on 11 December 2023 informing interested parties of the intention to enter into contract.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: Yes

Description of options

The scope of work in Phase One and Phase Two (if extension applied), may be subject to change (within stated budget for each Phase).

It is proposed that the cost of Phase One shall be roughly 170,000 GBP (excluding VAT), whilst for Phase Two, it is proposed that the cost shall be roughly 180,000 GBP (excluding VAT).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The services can be provided only by a particular economic operator for the following reason:
 - absence of competition for technical reasons

Explanation:

The University previously undertook a tender exercise for the Provision of an Integrated Student Admissions System, in July 2023. However, this tender exercise was cancelled (one submission exceeded the budget, whilst another submission, within budget, was deemed to be unsuitable). Thereafter, the University explored the use of a Framework Agreement to purchase a module which could be added to the University's Student Records System. After a demonstration and discussion, the quoted cost exceeded the budget of the University.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-036428](#)

Section V. Award of contract

Contract No

CS-UHI-26081

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

22 December 2023

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Stu3 Ltd

93 Elers Road

London

W13 9QE

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £348,420

Section VI. Complementary information

VI.3) Additional information

With regard to Phase One, the contract shall commence on 08 January 2024 and expire on 30 September 2024.

The Authority reserves the right to extend the contract, in respect of Phase Two and/or early-life support. The extension shall commence on 01 October 2024 and expire on 30 September 2026.

(SC Ref:753515)

VI.4) Procedures for review

VI.4.1) Review body

Inverness Sheriff and Justice of the Peace Court

Inverness

IV1 1AH

Country

United Kingdom