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Tender

Basingstoke Group Primary School ~ Catering Tender

Manor Field Infant and Junior School
Oakley Church of England Junior School
Oakley Infant School
Chalk Ridge Primary School

F02: Contract notice

Notice identifier: 2025/S 000-000175

Procurement identifier (OCID): ocids-h6vhtk-04cd87

Published 6 January 2025, 12:05pm

Section I: Contracting authority

I.1) Name and addresses

Manor Field Infant and Junior School

Haydn Road, Esh Plaza, Sir Bobby Robson Wa

Basingstoke

RG22 4DH

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKJ3 - Hampshire and Isle of Wight

Internet address(es)

Main address

<https://www.manorfieldinfant.co.uk/>

I.1) Name and addresses

Oakley Church of England Junior School

Oakley Lane, Esh Plaza, Sir Bobby Robson Wa

Basingstoke

RG23 7JZ

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKJ3 - Hampshire and Isle of Wight

Internet address(es)

Main address

<https://www.oakleyjuniorschool.co.uk/>

I.1) Name and addresses

Oakley Infant School

Oakley Lane, Esh Plaza, Sir Bobby Robson Wa

Basingstoke

RG23 7JZ

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKJ3 - Hampshire and Isle of Wight

Internet address(es)

Main address

<https://www.oakley-inf.hants.sch.uk/>

I.1) Name and addresses

Chalk Ridge Primary Schoo

Sullivan Road Brighton Hill, Esh Plaza, Sir Bobby Robson Wa, Hatch Warren

Basingstoke

RG22 4ER

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKJ3 - Hampshire and Isle of Wight

Internet address(es)

Main address

<https://www.chalkridgepri.hants.sch.uk/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/PE633383JD>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Basingstoke Group Primary School ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Manor Field Infant and Junior School, Oakley Church of England Junior School, Oakley Infant School, and Chalk Ridge Primary School are a group of community schools located in Basingstoke, Hampshire. They have come together to seek a new catering partner.

II.1.5) Estimated total value

Value excluding VAT: £1,592,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ3 - Hampshire and Isle of Wight

Main site or place of performance

Hampshire and Isle of Wight

II.2.4) Description of the procurement

Manor Field Infant and Junior School, Oakley Church of England Junior School, Oakley Infant School, and Chalk Ridge Primary School are a group of community schools located in Basingstoke, Hampshire. They have come together to seek a new catering partner.

Manor Field Infant School is a co-educational school with approximately 154 students in reception to year 2 and a staff of 27. The current lunch service schedule is as follows: Year R students eat at 11.55 am, Year 1 students at noon, and Year 2 students at 12:25 PM.

Manor Field Junior School It is a co-educational school with approximately 213 students in years 3 to 6 and 27 staff members. The current lunch service schedule consists of a staggered service from 12.00 pm until all children are served.

Further details can be found on the school's website: www.manorfieldinfant.co.uk, www.manorfield-jun.hants.sch.uk

Oakley Church of England Junior School

Is a co-educational school with approximately 253 students year 3 to 6 and 31 staff members. The current service provides Lunch from 12.00 pm to 13.00 pm

Further details can be found on the school's website: www.oakleyjuniorschool.co.uk

Oakley Infant School

Is of mixed gender and has approximately 175 students (Reception to Year 2) and 30 staff. The current service provides Lunch from 12.00 pm to 13.00 pm.

Please note this is a delivered service site with the food being produced at the Junior school and transported over each day.

Further details can be found on the school's website: www.oakley-inf.hants.sch.uk

Chalk Ridge Primary School

Is a co-educational school with approximately 306 students from reception to year 6 and 63 staff members. The current lunch service schedule consists of a staggered service from 12.45 am to 13.00 pm.

Further details can be found on the school's website: www.chalkridgepri.hants.sch.uk

The schools have joined together in embarking on this tender process with the intention of appointing an experienced Catering contractor to deliver full catering services at all the

schools.

The contract is intended to commence on the 1st September 2025 and will be for an initial period of 3 years with an option to extend by 2 years up to a maximum of 5 years in duration.

Please see SQ document for more information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,592,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2025

End date

31 August 2030

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 February 2025

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

17 March 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Basingstoke:-School-catering-services./PE633383JD>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/PE633383JD>

GO Reference: GO-202516-PRO-29054098

VI.4) Procedures for review

VI.4.1) Review body

Manor Field Infant and Junior School

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Basingstoke

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