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Tender

**374710000**

Ministry of Justice.

F02: Contract notice

Notice identifier: 2021/S 000-000166

Procurement identifier (OCID): ocds-h6vhtk-0287ec

Published 5 January 2021, 10:56pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Ministry of Justice.

5 Wellington Place

Leeds

LS1 4AP

#### **Email**

[Kevin.McGilvray@justice.gov.uk](mailto:Kevin.McGilvray@justice.gov.uk)

#### **Telephone**

+44 02033343555

#### **Country**

United Kingdom

#### **NUTS code**

UKE42 - Leeds

**Internet address(es)**

Main address

<https://ministryofjusticecommercial.bravosolution.co.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://ministryofjusticecommercial.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://ministryofjusticecommercial.bravosolution.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

374710000

#### **II.1.2) Main CPV code**

- 15000000 - Food, beverages, tobacco and related products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

374710000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 15000000 - Food, beverages, tobacco and related products
- 15100000 - Animal products, meat and meat products
- 15200000 - Prepared and preserved fish
- 15300000 - Fruit, vegetables and related products
- 15400000 - Animal or vegetable oils and fats
- 15500000 - Dairy products
- 15800000 - Miscellaneous food products
- 15860000 - Coffee, tea and related products

#### **II.2.3) Place of performance**

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Multiple Retail Workshops geographically located across England and Wales providing a distribution service to the Prison Estate in England and Wales.

#### **II.2.4) Description of the procurement**

HM Prison and Probation Service (HMPPS) Prison Retail Service provides approximately 80,000 prisoners with the means to order goods (fresh and frozen food, ambient food and non-foods e.g. toiletries) using their own funds. The contract is a key operational service in maintaining a stable environment and supports the HMPPS decency agenda, which focuses on normalising aspects of prison life to prepare eligible prisoners for release.

The current solution is provided as part of a nationally managed service providing wholesale goods, logistics/fleet, rehabilitation of prisoners and the management of multiple workshops. At the time of the ITT there will be 18 prison workshops but this is expected to rise over term of contract; these are located within prisons and utilise a minimum of 520 prisoners to pick, pack and despatch an estimated 66,000 orders a week.

This project is looking at the re-procurement of the service and would like to hear from interested parties capable of providing the wholesale goods and/or the management of multiple workshops.

The primary objective of the service is to meet the demands of the paying customer, providing a range of goods at prices comparable to that of convenience store retailers and responsive to the changing population demographics and external influences (e.g. healthy eating campaigns).

The service aims to deliver orders in a timely, efficient manner while ensuring that prison security policies (national or local) are never contravened.

A key aim of the service is that it is self-financing and that the service overheads are covered through the cost of sales. The service must not exploit the customer (prisoner) population and instead should be an opportunity both to play a key role in the operation of a prison environment whilst providing opportunities for re-skilling and resettlement on release (e.g. job interviews, offers of work).

The information contained in this notice is indicative of current thinking and subject to change.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

There is provision for 24 months extension to contract. The contract if not extended will be re-advertised within 18 months of expiry.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

#### **IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 February 2021

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

5 April 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

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### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Ministry of justice

5 Wellington Place

Leeds

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Country

United Kingdom