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Tender

## **Fire Risk Assessments**

NHS Lothian

F02: Contract notice

Notice identifier: 2021/S 000-000146

Procurement identifier (OCID): ocids-h6vhtk-0287d8

Published 5 January 2021, 4:08pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Lothian

Estates Contracts, The Cottage, Reoyal Edinburgh Hospital

Morningside, Edinburgh

EH10 5HF

#### **Email**

[maxwell.muir@nhslothian.scot.nhs.uk](mailto:maxwell.muir@nhslothian.scot.nhs.uk)

#### **Telephone**

+44 1315376945

#### **Country**

United Kingdom

#### **NUTS code**

UKM - SCOTLAND

**Internet address(es)**

Main address

<http://www.nhsllothian.scot.nhs.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00326](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00326)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Fire Risk Assessments

Reference number

NHSLFRA21

#### **II.1.2) Main CPV code**

- 90711100 - Risk or hazard assessment other than for construction

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Fire Scotland Act 2005 and Fire Safety Scotland Regulations 2006 requires a building to have a suitable and sufficient Fire Risk Assessment undertaken and regularly reviewed.

NHSL require to have a Fire Risk Assessment undertaken for all properties identified within the site buildings list, the Fire Risk Assessment must be carried out under the BAFF Life Safety Fire Risk Assessment SP205 scheme and in accordance with PAS 79: 2012 guidance and recommended methodology.

#### **II.1.5) Estimated total value**

Value excluding VAT: £160,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90711100 - Risk or hazard assessment other than for construction
- 75251110 - Fire-prevention services

### **II.2.3) Place of performance**

NUTS codes

- UKM73 - East Lothian and Midlothian
- UKM75 - Edinburgh, City of
- UKM78 - West Lothian

### **II.2.4) Description of the procurement**

The Fire Scotland Act 2005 and Fire Safety Scotland Regulations 2006 requires a building to have a suitable and sufficient Fire Risk Assessment undertaken and regularly reviewed.

NHSL require to have a Fire Risk Assessment undertaken for all properties identified within the site buildings list, the Fire Risk Assessment must be carried out under the BAFE Life Safety Fire Risk Assessment SP205 scheme and in accordance with PAS 79: 2012 guidance and recommended methodology.

The Assessment must include that a full and extensive site survey and inspection is completed, and the assessment should:

- Identify people at Risk
- Identify fire hazards
- Evaluate the risk and decide if existing measures are adequate.
- Record fire risk assessment information.
- Review the fire risk assessment.

The Final Fire Risk Assessment must be signed by the Assessor and Checked, Validated and Counter Signed by a Senior Colleague.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 80

Price - Weighting: 20

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

20

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Bidders will be required to have a “general” yearly turnover threshold value of 1.5 times the value of the contract (240,000 GBP) for the last three years prior to the date of proposed contract award.

The Bidder confirms they already have or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated in the relevant Contract Notice.

- Employer's (Compulsory) Liability Insurance = 5 million GBP
- Public Liability Insurance = 5 million GBP
- Professional Indemnity Insurance

##### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

The Fire Risk Assessor(s) completing assessments must be a member of one or more of the below professional body registration schemes:-

- BAFE SP205 Fire Safety Register.
- The institute of Fire Safety Managers (IFSM).
- The institute of Fire Safety Engineers (IFE).
- The institute of Fire Prevention Officers (IFPO).
- Warrington Certification LTD Fire Risk Assessors Certification Scheme (Company) FRACS.

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 February 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 17 May 2021

#### **IV.2.7) Conditions for opening of tenders**

Date

17 February 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 17699.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:640290)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom