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Contract

Commercial Cleaning Services

Melin Homes Limited

F03: Contract award notice

Notice identifier: 2023/S 000-000131

Procurement identifier (OCID): ocds-h6vhtk-03678a

Published 4 January 2023, 10:28am

Section I: Contracting authority

I.1) Name and addresses

Melin Homes Limited

Ty'r Efail, Lower Mill Field

Pontypool

NP4 0XJ

Contact

Procurement team

Email

procurement.team@melinhomes.co.uk

Telephone

+44 1495745910

Country

United Kingdom

NUTS code

UKL2 - East Wales

Internet address(es)

Main address

<http://www.melinhomes.co.uk/>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA24809

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Other type

housing association

I.5) Main activity

Other activity

Commercial cleaning

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Commercial Cleaning Services

II.1.2) Main CPV code

- 90910000 - Cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Melin Homes is procuring a contract to conduct cleaning services to internal and external communal areas (staircases, corridors, walkways, lobbies, lifts, communal rooms) of blocks of flats, sheltered accommodation.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £150,000

II.2) Description

II.2.2) Additional CPV code(s)

- 90910000 - Cleaning services

II.2.3) Place of performance

NUTS codes

- UKL2 - East Wales
- UKL - Wales

Main site or place of performance

Lot 1 – Torfaen

Lot 2 – Monmouthshire & South Powys

Lot 3 – Blaenau Gwent

Lot 4 – Newport

II.2.4) Description of the procurement

The procurement is split into three sections:

Section A – Qualification: This section contains economic, financial, and technical information that Applicants must demonstrate they are able to meet or satisfy to register a "Pass". IMPORTANT: Applicants who register a "Fail" in respect of any question in Section A will not be considered further and will be excluded from further participation in the procurement process.

Section B – Qualitative: This section contains several questions which will be scored in accordance with the Award Criteria / Scoring Matrix.

Section C – Costing Exercise: Applicants are required to complete this information, ensuring that their response relates directly to all Lot(s)

This ITT:

asks Applicants to submit their Tenders in accordance with the instructions set out in the remainder of this ITT.

sets out the overall timetable and process for the procurement to Applicants.

provides Applicants with sufficient information to enable them to submit a compliant Tender.

sets out the Award Criteria and Scoring Matrix that will be used to evaluate the tenders; and

explains the administrative arrangements for the receipt of Tenders.

Melin Homes intends to carry out an interview and selection process to the top 3 highest bidders, based upon the tenders returned and the information therein. Please make sure you are available Thursday 27th October 2022 to attend an appointment located at our Melin offices, Pontypool, South Wales.

Shortlisted tenderers will then be invited to an interview to a panel made up of members of staff and residents followed by question-and-answer session. The format and duration

of the session will be notified to those successfully shortlisted.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-025453](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

16 December 2022

V.2.2) Information about tenders

Number of tenders received: 4

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

PBH Facilities Services Ltd

323 Woodside Road , Springvale Ind Est

Cwmbran

NP445BS

Telephone

+44 7988071248

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £120,000

Section VI. Complementary information

VI.3) Additional information

Applicants must bid for all LOTS within this procurement

Site visits

There are no sites visits involved arranged within this procurement, However if any bidders would like to visits a site please contact the procurement team to arrange

Procurement.team@melinhomes.co.uk

Selection process - Interview

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Shortlisted tenderers will then be invited to an interview to a panel made up of members of staff and residents followed by question-and-answer session. The format and duration of the session will be notified to those successfully shortlisted.

Living Wage Accreditation

In line with Melin Homes own values and commitment, the successful Tenderer must achieve Living Wage Foundation accreditation within six months of the commencement of the contract. More information can be found at <https://www.livingwage.org.uk>.

Transfer of Undertakings (Protection of Employment)

At the time of inviting this tender, Melin Homes anticipates that TUPE will apply to this

contract in respect of Melin Homes' and the current Service Providers' employees who are assigned to undertaking the Services. Melin Homes gives no undertaking regarding any information provided. Details of the staff involved are detailed in Appendix C.

To fully understand the obligation of TUPE, Melin Homes' recommends that Applicants seek legal advice. Bidders are required to undertake their own due diligence.

Community Benefits

It is Melin Homes' responsibility to deliver and report on Welsh procurement, supply-chain opportunities, resource and waste, targeted recruitment, and training (TR&T) and community donations, to enable us to monitor our economic and environmental impact in Wales. Therefore, Tenderers must provide information on how they will support

(WA Ref:127845)

VI.4) Procedures for review

VI.4.1) Review body

High court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom