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Contract

## **Event Services including Equipment and Event Stewarding**

South Tyneside Council

F03: Contract award notice

Notice identifier: 2022/S 000-000109

Procurement identifier (OCID): ocds-h6vhtk-02d602

Published 4 January 2022, 4:28pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

South Tyneside Council

Town Hall, Westoe Road

South Shields

NE332RL

#### **Contact**

Nicola Bell

#### **Email**

[nicola.bell@southtyneside.gov.uk](mailto:nicola.bell@southtyneside.gov.uk)

#### **Telephone**

+44 1914244076

**Country**

United Kingdom

**NUTS code**

UKC22 - Tyneside

**Internet address(es)**

Main address

<https://www.southtyneside.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Event Services including Equipment and Event Stewarding

Reference number

2021/S 000-020115

#### **II.1.2) Main CPV code**

- 79952000 - Event services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Supply of event services including equipment and event stewarding

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £660,000

### **II.2) Description**

#### **II.2.1) Title**

Barriers

Lot No

## **II.2.2) Additional CPV code(s)**

- 34928110 - Road barriers
- 34928300 - Safety barriers

## **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

## **II.2.4) Description of the procurement**

South Tyneside Council Events Team require various types of barriers for use at outdoor events. Items will be principally hired for use at South Tyneside Festival events including the South Tyneside Festival Parade (usually the first Saturday in July) and Bents Park Concert programme which takes place on consecutive Sundays during July and early August. In addition, there may be ad hoc requirements throughout the year.

## **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 20

Price - Weighting: 80

## **II.2.11) Information about options**

Options: Yes

Description of options

2 x 12 months extension available

## **II.2) Description**

### **II.2.1) Title**

Stages

Lot No

2

## **II.2.2) Additional CPV code(s)**

- 79952000 - Event services

## **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

## **II.2.4) Description of the procurement**

South Tyneside Council require the provision of temporary demountable structures, including stages, for the delivery of the annual event programme. The requirements will vary depending on the event

## **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 35

Price - Weighting: 65

## **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend available for 2 x 12 months

## **II.2) Description**

### **II.2.1) Title**

Big Screens

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 32000000 - Radio, television, communication, telecommunication and related equipment

- 79952000 - Event services

### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

### **II.2.4) Description of the procurement**

South Tyneside Council require the provision of temporary demountable structures, including large outdoor screen, for the delivery of the annual event programme. The requirements will vary depending on the event.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend available for 2 x 12 months

## **II.2) Description**

### **II.2.1) Title**

Toilets

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 24955000 - Chemical toilets

### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

## **II.2.4) Description of the procurement**

Provision of chemical toilets for hire at mass events

Provide standard chemical WC's complete with:

- Fresh water sink
- Soap and dispenser
- Toilet tissue and dispenser
- Hand towels and dispenser
- Dimensions (approx.) Depth: 1219 mm, Width: 1118 mm, Height: 2286 mm
- Weekly cleaning and replenishing

Provide standard disabled chemical WC's complete with:

- Fresh water sink
- Soap and dispenser
- Toilet tissue and dispenser
- Hand towels and dispenser
- Dimensions (approx.) Depth: 157 cm, Width: 157 cm, Height: 231cm
- Weekly cleaning and replenishing

4 Bay urinal pods:

- Minimum capacity of 400 litres (approx. 1500 pees)
- Min Height of unit: 1600mm
- Free standing and self-contained

- Weekly cleaning /servicing

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 25

Price - Weighting: 75

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend available for 2 x 12 months

## **II.2) Description**

### **II.2.1) Title**

Office and Storage Units

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 44211100 - Modular and portable buildings
- 44211110 - Cabins

### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

### **II.2.4) Description of the procurement**

South Tyneside Council require suitable and adequate anti vandal storage and office units for use at the large-scale events.



## General Specification

Provide 20' steel clad anti vandal storage

Provide 10' steel clad anti vandal office

Provide 20' steel clad anti vandal office

Provide 32' steel clad anti vandal unit with two offices, split with central

Corridor

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend available for 2 x 12 months

## **II.2) Description**

### **II.2.1) Title**

PA

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 79952000 - Event services

### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

## **II.2.4) Description of the procurement**

Provision of high-quality PA systems for use at outdoor events. The requirements will vary depending on the event and could be stand alone or built into a stage rigging system.

## **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

## **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend available for 2 x 12 months

## **II.2) Description**

### **II.2.1) Title**

Lighting

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 79952000 - Event services

### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

## **II.2.4) Description of the procurement**

The provision of temporary lighting for use outdoor. To include stage and stand-alone effects. The requirements will vary depending on the event.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend available for 2 x 12 months

## **II.2) Description**

### **II.2.1) Title**

Marquees, Tables and Chairs

Lot No

8

### **II.2.2) Additional CPV code(s)**

- 79952000 - Event services

### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

### **II.2.4) Description of the procurement**

The provision of temporary demountable structures, including marquees, tables and chairs for the delivery of the annual event programme. The requirements will vary depending on the event.

Events:

Parade Day, Bents Park

- 66m x 15m three-sided marquee
- 12m x 15m of the above structure to be fully lined, floored and carpeted for VIP hospitality complete with wooden/glass double doors.

Second Site

- 30m x 20m three-sided marquee
- 30m x 40m three-sided marquee

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend available for 2 x 12 months

## **II.2) Description**

### **II.2.1) Title**

Radios

Lot No

9

### **II.2.2) Additional CPV code(s)**

- 32000000 - Radio, television, communication, telecommunication and related equipment

### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

### **II.2.4) Description of the procurement**

South Tyneside Council require the dry hire of a suitable radio system for a variety of events.

General Specification

Approx. 50 radios complete with charging units and earpieces/microphone for weekend hire

Approx. 15 noise cancelling headsets

All to be fit for purpose for outdoor events with a heavy footfall and in turn excessive noise. These include but are not limited to firework displays (November), concerts and parades (July / August)

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 20

Price - Weighting: 80

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend available for 2 x 12 months

## **II.2) Description**

### **II.2.1) Title**

Event Stewarding

Lot No

10

**II.2.2) Additional CPV code(s)**

- 79710000 - Security services

**II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

**II.2.4) Description of the procurement**

South Tyneside Council deliver a wide programme of event activity throughout the year which requires stewarding support. The contractor appointed to deliver this support must be a Security Industry Authority (SIA) approved contractor. The roles along with the minimum level of qualifications required are:

- Event Steward - NVQ or City and Guilds Level 2 Spectator Safety or equivalent plus proof of completion of ACT Awareness eLearning
- Pit Stewards - As above plus Level 2 Award Front of Stage Pit Barrier Operations (RQF)/ HABC L2 Front of Stage Pit Barrier Control plus proof of completion of ACT Awareness eLearning
- Door Supervisors/ Bag Search Stewards - SIA Level 2 Door Supervisor plus proof of completion of ACT Awareness eLearning
- Steward Supervisor - NVQ or City & Guilds Level 3 or 4 Spectator Safety plus proof of completion of ACT Awareness eLearning

**II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 35

Price - Weighting: 65

**II.2.11) Information about options**

Options: Yes

Description of options

Option to extend available for 2 x 12 months

## **II.2) Description**

### **II.2.1) Title**

PA, Lighting and AV Provision for indoor events

Lot No

11

### **II.2.2) Additional CPV code(s)**

- 79952000 - Event services

### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

### **II.2.4) Description of the procurement**

South Tyneside Council require the provision of high-quality systems for use at indoor events such as the Staff Awards, Mayors Civic Ball and Civic Carol Concert The requirements may vary depending on the event and artist requirements.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 35

Price - Weighting: 65

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend available for 2 x 12 months

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-020115](#)



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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 December 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 3

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Hi-Lights Theatre Service

Gateshead

Country

United Kingdom

NUTS code

- UKC2 - Northumberland and Tyne and Wear

The contractor is an SME

Yes

#### **V.2.3) Name and address of the contractor**

Arena event Services Group

St Ives

Country

United Kingdom

NUTS code

- UKH12 - Cambridgeshire CC

The contractor is an SME

No

### **V.2.3) Name and address of the contractor**

Sunbelt Rentals Limited

London

Country

United Kingdom

NUTS code

- UKI31 - Camden and City of London

The contractor is an SME

No

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £25,684

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 December 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Hi-Lights Theatre Services

Gateshead

Country

United Kingdom

NUTS code

- UKC2 - Northumberland and Tyne and Wear

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £96,600

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 December 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 2

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Lightmedia Displays Ltd

Leeds

Country

United Kingdom

NUTS code

- UKE42 - Leeds

The contractor is an SME

Yes

#### **V.2.3) Name and address of the contractor**

ADI UK Ltd

Preston

Country

United Kingdom

NUTS code

- UKD4 - Lancashire

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £83,800

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### **Section V. Award of contract**

A contract/lot is awarded: No

#### **V.1) Information on non-award**

The contract/lot is not awarded

No tenders or requests to participate were received or all were rejected

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### **Section V. Award of contract**

A contract/lot is awarded: No

#### **V.1) Information on non-award**

The contract/lot is not awarded

No tenders or requests to participate were received or all were rejected

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 December 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Hi-Lights Theatre Services

Gateshead

Country

United Kingdom

NUTS code

- UKC22 - Tyneside

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £133,400

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 December 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Hi-Lights Theatre Services

Gateshead

Country

United Kingdom

NUTS code

- UKC2 - Northumberland and Tyne and Wear

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £29,600

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## **Section V. Award of contract**

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

No tenders or requests to participate were received or all were rejected



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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 December 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Direct Communications Radio Services (DCRS)

St ives

Country

United Kingdom

NUTS code

- UKH12 - Cambridgeshire CC

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £9,100

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 December 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Phoenix Eye Limited

Newcastle

Country

United Kingdom

NUTS code

- UKC2 - Northumberland and Tyne and Wear

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £83,368

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 December 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Hi-Lights Theatre Services

Gateshead

Country

United Kingdom

NUTS code

- UKC2 - Northumberland and Tyne and Wear

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £26,800

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Court of Justice

London

WC2A2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Any review proceedings should be promptly brought to the attention of the South Tyneside Council Head of Legal Services at Town Hall & Civic Offices, Westoe Road, South Shields NE33 2RL and will be dealt within accordance with the requirements of the Public Contracts Regulations 2015 ("PCR 2015"). Any

review proceedings must be brought within the timescales specified by the applicable law, including, without

limitation, PCR 2015. In accordance with PCR 2015, the Council will incorporate a minimum 10 calendar day

standstill period from the date information on the award of the contract is communicated to tenderers.