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Tender

## **HWE ICS Patient and Staff Surveys**

West Hertfordshire Teaching Hospitals NHS Trust  
Hertfordshire Partnership University NHS Foundation Trust  
The Princess Alexandra Hospital NHS Trust  
Hertfordshire Community NHS Trust  
East and North Hertfordshire NHS Trust

F02: Contract notice

Notice identifier: 2023/S 000-000101

Procurement identifier (OCID): ocids-h6vhtk-0394ea

Published 3 January 2023, 5:25pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Hertfordshire Teaching Hospitals NHS Trust

Watford General Hospital, Vicarage Road

Watford

WD18 0HB

#### **Contact**

Reuben Mckeown

#### **Email**

[reuben.mckeown@capita.com](mailto:reuben.mckeown@capita.com)

#### **Telephone**

+44 7740529800

**Country**

United Kingdom

**Region code**

UKH - East of England

**Internet address(es)**

Main address

<https://www.westhertshospitals.nhs.uk/default.asp>

Buyer's address

<https://www.hertsprocurement.nhs.uk/joomla/>

**I.1) Name and addresses**

Hertfordshire Partnership University NHS Foundation Trust

AL10 8YE

Hatfield

AL10 8YE

**Email**

[reuben.mckeown@capita.com](mailto:reuben.mckeown@capita.com)

**Country**

United Kingdom

**Region code**

UKH - East of England

**Internet address(es)**

Main address

<https://www.hpft.nhs.uk/contact-us/>

Buyer's address

<https://www.hpft.nhs.uk/contact-us/>

### **I.1) Name and addresses**

The Princess Alexandra Hospital NHS Trust

Hamstel Road, Harlow, Essex, CM20 1QX

Harlow

CM20 1QX

#### **Email**

[reuben.mckeown@capita.com](mailto:reuben.mckeown@capita.com)

#### **Country**

United Kingdom

#### **Region code**

UKH - East of England

#### **Internet address(es)**

Main address

<https://www.pah.nhs.uk/>

Buyer's address

<https://www.pah.nhs.uk/>

### **I.1) Name and addresses**

Hertfordshire Community NHS Trust

Unit 1a, Howard Court 14 Tewin Road Welwyn Garden City AL7 1BW

Welwyn Garden City

AL7 1BW

**Email**

[reuben.mckeown@capita.com](mailto:reuben.mckeown@capita.com)

**Country**

United Kingdom

**Region code**

UKH - East of England

**Internet address(es)**

Main address

<https://www.hct.nhs.uk/>

Buyer's address

<https://www.hct.nhs.uk/>

**I.1) Name and addresses**

East and North Hertfordshire NHS Trust

Lister Hospital, Coreys Mill Lane, Stevenage, SG1 4AB

Stevenage

SG1 4AB

**Email**

[reuben.mckeown@capita.com](mailto:reuben.mckeown@capita.com)

**Country**

United Kingdom

**Region code**

UKH - East of England

**Internet address(es)**

Main address

<https://www.enherts-tr.nhs.uk/>

Buyer's address

<https://www.enherts-tr.nhs.uk/>

**I.2) Information about joint procurement**

The contract involves joint procurement

In the case of joint procurement involving different countries, state applicable national procurement law

N/A

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

**I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HWE ICS Patient and Staff Surveys

#### **II.1.2) Main CPV code**

- 79311000 - Survey services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

HWE ICS are seeking a sole supplier to provide surveys primarily to West Hertfordshire Teaching Hospital and Hertfordshire Partnership Foundation Trust. The other HWE ICS Trusts, reserve the right to join the contract at any time throughout the duration of the contract subject to agreeing costs and terms in line with the winning tender submission.

#### **II.1.5) Estimated total value**

Value excluding VAT: £100,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH - East of England

#### **II.2.4) Description of the procurement**

HWE ICS are seeking a sole supplier to provide surveys primarily to West Hertfordshire Teaching Hospital and Hertfordshire Partnership Foundation Trust. The other HWE ICS Trusts, reserve the right to join the contract at any time throughout the duration of the contract subject to agreeing costs and terms in line with the winning tender submission.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £100,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

This contract can be extended by up to 24 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 January 2023

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 September 2023

#### **IV.2.7) Conditions for opening of tenders**

Date

9 February 2023

Local time

12:00pm



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court and Court of Appeal of England and Wales

Strand

London

WC2A 2LL

Email

[InternationalRelationsJudicialOffice@judiciary.uk](mailto:InternationalRelationsJudicialOffice@judiciary.uk)

Country

United Kingdom

Internet address

<https://www.judiciary.uk/>