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Tender

## **CAPABILITY STRENGTHENING SUPPORT OPEN FRAMEWORK**

Power to Change Trust

F02: Contract notice

Notice identifier: 2023/S 000-000098

Procurement identifier (OCID): ocds-h6vhtk-0394e7

Published 3 January 2023, 4:55pm

The closing date and time has been changed to:

**31 March 2023 - no time specified**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Power to Change Trust

The Clarence Centre 6 St George's Circus

London

SE16FE

#### **Contact**

Steve Gallagher

#### **Email**

[procurement@powertochange.org.uk](mailto:procurement@powertochange.org.uk)

**Telephone**

+44 2038577270

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Charity Commission (England and Wales)**

Power to Change Trust

**Internet address(es)**

Main address

<http://www.powertochange.org.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.powertochange.org.uk/about-us/work-with-us/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.powertochange.org.uk/about-us/work-with-us/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

charitable trust

**I.5) Main activity**

Other activity

furthering charitable purposes for the public benefit

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CAPABILITY STRENGTHENING SUPPORT OPEN FRAMEWORK

Reference number

PTC/CSSOF/2022 v2 Oct2022

#### **II.1.2) Main CPV code**

- 79400000 - Business and management consultancy and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Power to Change is looking to build a trusted pool of suitably qualified and experienced providers for the provision of capability strengthening support to community businesses in England through to 2025.

An Open Framework has been set up to be used for the provision of this support; this means that we will take applications to join the framework throughout its lifespan. The anticipated service areas have been split into Lots and interested providers can apply to deliver services from more than one Lot. Please note that the framework is classed as 'open' as there is no deadline to apply to join the framework and suppliers can apply at any point during its life.

Currently, the majority of capability support to be delivered in 2022 will be through the Powering Up programme. Powering Up is a programme for community businesses that need support shifting from an emergency mindset as a result of Covid-19 to investing in future planning. It aims to support community businesses in the key areas of digital growth, climate action and sustainability, and financial resilience, with a cross cutting theme of diversity, equity and inclusion. In addition to the requirements of Powering Up, it

is anticipated that as new programmes of work develop, the framework will be used to ensure Power to Change is able to access suitable providers that meet the identified needs of the programmes and the community businesses they will serve.

We actively encourage receiving applications to join the Framework from a wide variety of providers, especially those who can demonstrate alignment with our values and can demonstrate social impact within their business aims and objectives. We welcome applications from both national providers and local and regional providers that focus their services in particular geographies. We will particularly welcome applications from organisations that focus their support on communities that experience racial inequity, support younger people and those working in areas of highest economic deprivation (IMD 1-3).

Approval to join the open framework and to deliver support services is a multi-stage process (as set out in the application documentation); the first stage is to submit an application questionnaire and the second stage is to respond to a call-off opportunity for programme specific services. Please see the links at [www.powertochange.org.uk/about-us/work-with-us/](http://www.powertochange.org.uk/about-us/work-with-us/) for further details on the framework and the application documentation.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Digital

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems
- 72000000 - IT services: consulting, software development, Internet and support

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

### **II.2.4) Description of the procurement**

Digital capability strengthening support services for community businesses:

Improved business processes and operational efficiencies: website

and search engine optimisation, data management, finance

management, comms and social media, stock and asset management;

as well as enhanced ways-of-working through better use of digital

tools

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

Yes

Description of renewals

By agreement

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

By agreement

### **II.2) Description**

#### **II.2.1) Title**

Climate change/ sustainability

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)

- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

#### **II.2.4) Description of the procurement**

Climate change and sustainability capability strengthening support services for community businesses:

Climate and sustainability leadership and policy, policy/  
regulatory/funding landscape, new market opportunities and  
sustainability focused business models, technical carbon management  
and reduction, building and business energy audits, impact  
measurement and reporting, understanding and using data to  
support climate mitigation, building energy efficiency and  
renewables, community engagement, advocacy, lobbying and  
partnership building.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

by agreement

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

by agreement

### **II.2) Description**

#### **II.2.1) Title**

Diversity, equity, and inclusion

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)



- UKK - South West (England)

#### **II.2.4) Description of the procurement**

Diversity, equity, and inclusion strengthening support services for community businesses:

Issues impacting leaders, staff and clients who face discrimination and exclusion, regulatory frameworks, embedding change in policy and practice, action and development planning, monitoring impacts and evaluating improvements and assisting organisations to learn and improve and extend leadership, client and customer bases.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

by agreement

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

by agreement

### **II.2) Description**

#### **II.2.1) Title**

## Strategic and Business Planning

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

### **II.2.4) Description of the procurement**

Strategic and Business Planning capability strengthening support services for community businesses:

Strategic and Business Planning and Advice, including change management, Specialist Advice for Start-up and Early-Stage development, conflict resolution, succession planning, stakeholder mapping, cyber security, and covering cross-cutting expertise, risk management, policy development.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

by agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

by agreement

## **II.2) Description**

### **II.2.1) Title**

Financial - Management and Control

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

#### **II.2.4) Description of the procurement**

Financial - Management and Control capability strengthening support services for community businesses:

Financial Management and Control including cashflow and debt

management and crisis / turn-around planning.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

by agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

by agreement

## **II.2) Description**

### **II.2.1) Title**

Financial - sources and access to funding

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

#### **II.2.4) Description of the procurement**

Financial - sources and access to funding capability strengthening support services for community businesses:

Identifying, understanding and assessing the sources and providers of finance for community businesses, including commissioning, social investment, grant funding, loans and more.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

by agreement

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

by agreement

### **II.2) Description**

#### **II.2.1) Title**

Human Resources

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

### **II.2.4) Description of the procurement**

Human Resources capability strengthening support services for community businesses:

Human Resources, including employment, redundancy, board

effectiveness, staffing, volunteer management and equal opportunities, diversity, equity and inclusion in staff support and

recruitment, succession planning, team building.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

by agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

by agreement

## **II.2) Description**

### **II.2.1) Title**

Operations

Lot No

8

### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber



- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

#### **II.2.4) Description of the procurement**

Operations capability strengthening support services for community businesses:

Business and IT Infrastructure and Systems - Business and IT Infrastructure and Systems, including digital services

development and delivery.

Building & Facilities - Health and Safety and Buildings Management, Capital Projects, including planning, design, build stages.

Legal and Governance - Legal and governance advice, including VAT advice and corporate structuring, understanding alternative legal structures (eg community benefit society, co-operative models).

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

by agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

by agreement

## **II.2) Description**

### **II.2.1) Title**

Service Engagement and Delivery

Lot No

9

### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
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- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

#### **II.2.4) Description of the procurement**

Service Engagement and Delivery capability strengthening support services for community businesses:

Community Engagement, including diversification of audience, equity and inclusion, Monitoring, Evaluation, Learning and Impact

Measurement, Product and Service Design, including digital services development and delivery, user research, network and stakeholder mapping and development.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

by agreement

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

by agreement

### **II.2) Description**

#### **II.2.1) Title**

## Community engagement

Lot No

10

### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

### **II.2.4) Description of the procurement**

Community engagement capability strengthening support services for community businesses:

Organising and facilitation of community engagement activity,  
stakeholder mapping, community research and participatory  
budgeting skills.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

by agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

by agreement

## **II.2) Description**

### **II.2.1) Title**

Communications, Public relations and Marketing

Lot No

11

### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)

- UKE - Yorkshire and the Humber
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- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

#### **II.2.4) Description of the procurement**

Communications, Public relations and Marketing capability strengthening support services for community businesses:

- External communications and story-telling, particularly through an inclusive and diversity-sensitive lens
- Digital communications and social media management
- Press and media relations in the national, regional and local contexts
- Crisis communications management and reactive public relations
- Stakeholder mapping and external engagement expertise

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

by agreement

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

by agreement

## **II.2) Description**

### **II.2.1) Title**

Coaching

Lot No

12

### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London

- UKJ - South East (England)
- UKK - South West (England)

#### **II.2.4) Description of the procurement**

Coaching capability strengthening support services for community businesses:

Professional development and leadership coaching for individuals or with teams. Support a range of staff at different levels within a

community business. Exploring emotional intelligence and different leadership styles. Support professional development plans. Coaches should be registered with an appropriate organisation such as:

- The Association for Coaching
- The European Mentoring and Coaching Council
- The International Coaching Federation

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

by agreement

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**



Options: Yes

Description of options

by agreement

## **II.2) Description**

### **II.2.1) Title**

Peer Mentoring

Lot No

13

### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

### **II.2.4) Description of the procurement**

Peer Mentoring capability strengthening support services for community businesses:

Professional peer to peer mentoring to support community business leaders and staff teams. Share experiences of managing or leading within a community business or social

purpose organisation. Provide regular mentoring sessions based on the needs of the mentee.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

by agreement

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

by agreement

### **II.2) Description**

#### **II.2.1) Title**

Mental Health and well being

Lot No

14

#### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

### **II.2.4) Description of the procurement**

Mental Health and well being capability strengthening support services for community businesses:

Supporting individual and team resilience and wellbeing, conflict

resolution, succession planning, team building. Supporting with

climate anxiety, support staff teams recovering from the social

impacts of COVID. Support individuals with work overwhelm. Helping to create a safe and supportive culture.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

Yes

Description of renewals

by agreement

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

by agreement

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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### **Section IV. Procedure**

#### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

31 December 2024

Changed to:

Date

31 March 2023

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

31 December 2025

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: as and when call-off opportunity advertised

### **VI.3) Additional information**

To register your interest and obtain any additional information please visit

<https://www.powertochange.org.uk/about-us/work-with-us/>

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Power to Change Trustee Limited as Trustee of Power to Change Trust

The Clarence Centre 6 St George's Circus

London

SE1 6FE

Email

[procurement@powertochange.org.uk](mailto:procurement@powertochange.org.uk)

Telephone

+44 2038577270

Country

United Kingdom