

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/000081-2023>

Contract

Provision of Agency Workers ,FOH,BOH and Kitchen 059-2022

Manchester City Council

F03: Contract award notice

Notice identifier: 2023/S 000-000081

Procurement identifier (OCID): ocds-h6vhtk-034372

Published 3 January 2023, 3:57pm

Section I: Contracting authority

I.1) Name and addresses

Manchester City Council

Windmill Street

Petersfield

M2 3GX

Contact

Mrs Nicola Naylor

Email

procurement@manchestercentral.co.uk

Telephone

+44 1618342700

Country

United Kingdom

Region code

UKD3 - Greater Manchester

Internet address(es)

Main address

<http://www.manchester.gov.uk>

Buyer's address

<http://www.manchester.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Agency Workers ,FOH,BOH and Kitchen 059-2022

Reference number

DN615885

II.1.2) Main CPV code

- 79620000 - Supply services of personnel including temporary staff

II.1.3) Type of contract

Services

II.1.4) Short description

Manchester Central is currently looking for suppliers to provide agency workers for a range of Event Hospitality Services across a number of City Centre locations.

At any one time, Manchester Central may require in excess of 350 workers. The agency staff may be provided by a number of suppliers.

The successful suppliers will provide competent Members of Staff, who have received the minimum training as follows:

- Basic Health & Safety Training including manual handling, training which is sufficient and commensurate to the work involved.
- For all FOH staff Basic Food Hygiene Level 2
- For all food handling roles Food Hygiene and Safety Level 2
- For all FOH staff customer service training
- Allergen training <https://allergytraining.food.gov.uk/>
- Venue induction

Prior to commencement of work with Manchester Central all agency staff will be expected to undergo a Manchester Central site induction which covers site specific Health and Safety and operational matters which lasts no longer than 30 minutes. This will typically take the form of an induction video and is expected to be undertaken by the agency at their premises prior to staff being deployed on site. For clarity induction time is not chargeable to the Company. MCCCL will reserve the right to audit twice yearly.

The Contract will be for a period of two (2) years from the commencement date of services with a Manchester Central only option to extend for a further period of twelve months. The contract value for 2 years is estimated at 1.4 million.

Manchester Central is committed to ensuring that all agency workers receive the National living wage and then the Real living wage once trained as an hourly rate of pay. As such the Company has fixed the rates that agency providers are required to pay to their staff (as a minimum rate of pay) and has hence fixed the rates it will pay agencies for the provision of services under this tender. The proposed rates (being the current rates of pay and chargeable rates) are set out in Appendix 2 along with the mechanism for uplifting annually in line with increases to the National living wage and the Real Living wage. Untrained workers (see criteria for trained workers below) and trained workers must be paid the National Living wage or Real living wage irrespective of age and the chargeable

rates for such untrained workers are also set out in Appendix 2 along with the future pricing mechanism. For clarity if the contract is extended the pricing mechanism shall continue as per the initial two years.

This tender is therefore quality and sustainability focused as prices payable are fixed.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Lowest offer: £1,400,000 / Highest offer: £1,400,000 taken into consideration

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD3 - Greater Manchester
- UKD62 - Cheshire East

II.2.4) Description of the procurement

Manchester Central is currently looking for suppliers to provide agency workers for a range of Event Hospitality Services across a number of City Centre locations.

At any one time, Manchester Central may require in excess of 350 workers. The agency staff may be provided by a number of suppliers.

The successful suppliers will provide competent Members of Staff, who have received the minimum training as follows:

- Basic Health & Safety Training including manual handling, training which is sufficient and commensurate to the work involved.
- For all FOH staff Basic Food Hygiene Level 2
- For all food handling roles Food Hygiene and Safety Level 2
- For all FOH staff customer service training
- Allergen training <https://allergytraining.food.gov.uk/>

- Venue induction

Prior to commencement of work with Manchester Central all agency staff will be expected to undergo a Manchester Central site induction which covers site specific Health and Safety and operational matters which lasts no longer than 30 minutes. This will typically take the form of an induction video and is expected to be undertaken by the agency at their premises prior to staff being deployed on site. For clarity induction time is not chargeable to the Company. MCCCL will reserve the right to audit twice yearly.

The Contract will be for a period of two (2) years from the commencement date of services with a Manchester Central only option to extend for a further period of twelve months. The contract value for 2 years is estimated at 1.4 million.

Manchester Central is committed to ensuring that all agency workers receive the National living wage and then the Real living wage once trained as an hourly rate of pay. As such the Company has fixed the rates that agency providers are required to pay to their staff (as a minimum rate of pay) and has hence fixed the rates it will pay agencies for the provision of services under this tender. The proposed rates (being the current rates of pay and chargeable rates) are set out in Appendix 2 along with the mechanism for uplifting annually in line with increases to the National living wage and the Real Living wage. Untrained workers (see criteria for trained workers below) and trained workers must be paid the National Living wage or Real living wage irrespective of age and the chargeable rates for such untrained workers are also set out in Appendix 2 along with the future pricing mechanism. For clarity if the contract is extended the pricing mechanism shall continue as per the initial two years.

This tender is therefore quality and sustainability focused as prices payable are fixed.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Quality criterion - Name: Sustainability / Weighting: 30

Price - Weighting: 0

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-015564](#)

IV.2.9) Information about termination of call for competition in the form of a prior information notice

The contracting authority will not award any further contracts based on the above prior information notice

Section V. Award of contract

Contract No

Agency Workers 059-2022

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

12 September 2022

V.2.2) Information about tenders

Number of tenders received: 7

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Berkeley Scott Limited

Arkwright House, Parsonage Gardens

Manchester

M3 2HP

Email

Pamela.Martin@berkeley-scott.co.uk

Telephone

+44 01612335890

Country

United Kingdom

NUTS code

- UKD33 - Manchester

Internet address

www.berkeley-scott.co.uk

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £100,000

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

12 September 2022

V.2.2) Information about tenders

Number of tenders received: 7

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Arc Hospitality Recruitment Solutions Limited

61a Bold Street

Liverpool

L1 4EZ

Email

emmajensen@wearearc.co.uk

Telephone

+44 07907574969

Country

United Kingdom

NUTS code

- UKD72 - Liverpool

Internet address

www.wearearc.co.uk

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £500,000

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

12 September 2022

V.2.2) Information about tenders

Number of tenders received: 7

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Verve Personnel Ltd

42 Charles Street

Manchester

M1 7DB

Email

mark@verve-people.com

Telephone

+44 07392085211

Country

United Kingdom

NUTS code

- UKD33 - Manchester

Internet address

www.verve-people.com

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £200,000

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

12 September 2022

V.2.2) Information about tenders

Number of tenders received: 7

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Axis Recruitment Limited

88-90 North Sherwood Street

Nottingham

NG1 4EE

Email

michaelc@axisrec.com

Telephone

+44 01158414505

Country

United Kingdom

NUTS code

- UKF14 - Nottingham

Internet address

www.axisrec.com

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £500,000

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

12 September 2022

V.2.2) Information about tenders

Number of tenders received: 7

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

MSSHOSP Ltd

600 Lakeside Drive

Warrington

WA1 1RW

Email

info@mint-people.co.uk

Telephone

+44 07808744313

Country

United Kingdom

NUTS code

- UKD61 - Warrington

Internet address

<https://mint-people.co.uk>

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £100,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Manchester Central

Petersfield

Manchester

M2 3GX

Email

n.naylor@manchestercentral.co.uk

Telephone

+44 01618342700

Country

United Kingdom

Internet address

<https://www.manchestercentral.co.uk/>