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Contract

## **Horsham District Council - Residential Management**

Horsham District Council

F03: Contract award notice

Notice identifier: 2023/S 000-000045

Procurement identifier (OCID): ocids-h6vhtk-036715

Published 3 January 2023, 11:52am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Horsham District Council

Parkside, Chart Way

Horsham

RH12 1RL

#### **Contact**

Procurement Team

#### **Email**

[procurement@horsham.gov.uk](mailto:procurement@horsham.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ28 - West Sussex (North East)

**Internet address(es)**

Main address

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Horsham District Council - Residential Management

Reference number

HMDC - 035145

#### **II.1.2) Main CPV code**

- 70331000 - Residential property services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Horsham District Council is seeking tenders for the residential block management of two properties located at The Forum, Horsham and Lintot Square, Southwater, West Sussex. The Council holds a freehold interest in both properties. There is a total of 150 flats consisting of 1, 2 and 3 bedrooms with an ownership mixture of leaseholder occupied and rented, along with a bulk letting to a social housing provider. A local management presence is desirable. Managers should be hands on and communicate regularly with leaseholders, in person, at least once a month. 1.0.2. The Commencement Date for the delivery of the services is scheduled to be on 1st January 2023 at 00:00 hours. The Contract will be awarded for a period of 5 years until 31st December 2027 with an option to extend for a further 2 year period until 31st December 2029 subject to performance and the absolute discretion of the Council.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £300,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 700000000 - Real estate services

### **II.2.3) Place of performance**

NUTS codes

- UKJ28 - West Sussex (North East)

### **II.2.4) Description of the procurement**

Residential Management of two properties located at The Forum, Horsham and Lintot Square, Southwater, West Sussex. The proposed contract will cover a general residential property management service including:• Inspections regime;• Tenant liaison;• Organisation of service contracts and response maintenance;• Service Charge management;• Coordination of a long-term maintenance plan and reserve fund;• Legal knowledge to process sales and assignments;• Technical knowledge for building reviews;• Good financial and arrears management;• Current knowledge of legislative compliance requirements

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40%

Price - Weighting: 60%

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-025290](#)

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## **Section V. Award of contract**

### **Title**

Horsham District Council - Residential Management

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

30 December 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Stiles Harold Williams Partnership LLP

Lees House, 21-33 Dyke Road

Brighton

BN1 3FE

Country

United Kingdom

NUTS code

- UKJ21 - Brighton and Hove

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £300,000

Total value of the contract/lot: £479,815

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

The Strand

London

Country

United Kingdom