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Contract

Horsham District Council - Residential Management

Horsham District Council

F03: Contract award notice

Notice identifier: 2023/S 000-000045

Procurement identifier (OCID): ocids-h6vhtk-036715

Published 3 January 2023, 11:52am

Section I: Contracting authority

I.1) Name and addresses

Horsham District Council

Parkside, Chart Way

Horsham

RH12 1RL

Contact

Procurement Team

Email

procurement@horsham.gov.uk

Country

United Kingdom

NUTS code

UKJ28 - West Sussex (North East)

Internet address(es)

Main address

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Horsham District Council - Residential Management

Reference number

HMDC - 035145

II.1.2) Main CPV code

- 70331000 - Residential property services

II.1.3) Type of contract

Services

II.1.4) Short description

Horsham District Council is seeking tenders for the residential block management of two properties located at The Forum, Horsham and Lintot Square, Southwater, West Sussex. The Council holds a freehold interest in both properties. There is a total of 150 flats consisting of 1, 2 and 3 bedrooms with an ownership mixture of leaseholder occupied and rented, along with a bulk letting to a social housing provider. A local management presence is desirable. Managers should be hands on and communicate regularly with leaseholders, in person, at least once a month. 1.0.2. The Commencement Date for the delivery of the services is scheduled to be on 1st January 2023 at 00:00 hours. The Contract will be awarded for a period of 5 years until 31st December 2027 with an option to extend for a further 2 year period until 31st December 2029 subject to performance and the absolute discretion of the Council.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £300,000

II.2) Description

II.2.2) Additional CPV code(s)

- 700000000 - Real estate services

II.2.3) Place of performance

NUTS codes

- UKJ28 - West Sussex (North East)

II.2.4) Description of the procurement

Residential Management of two properties located at The Forum, Horsham and Lintot Square, Southwater, West Sussex. The proposed contract will cover a general residential property management service including:• Inspections regime;• Tenant liaison;• Organisation of service contracts and response maintenance;• Service Charge management;• Coordination of a long-term maintenance plan and reserve fund;• Legal knowledge to process sales and assignments;• Technical knowledge for building reviews;• Good financial and arrears management;• Current knowledge of legislative compliance requirements

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40%

Price - Weighting: 60%

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-025290](#)

Section V. Award of contract

Title

Horsham District Council - Residential Management

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

30 December 2022

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Stiles Harold Williams Partnership LLP

Lees House, 21-33 Dyke Road

Brighton

BN1 3FE

Country

United Kingdom

NUTS code

- UKJ21 - Brighton and Hove

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £300,000

Total value of the contract/lot: £479,815

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

The Strand

London

Country

United Kingdom