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Tender

## **HCC Jan 2025 - The Provision of a Framework Agreement for the Supply of Generic and Branded Cleaning Chemicals, Wipes, Soaps and Sanitisers**

Hertfordshire County Council

F02: Contract notice

Notice identifier: 2025/S 000-000003

Procurement identifier (OCID): ocids-h6vhtk-04cd34

Published 2 January 2025, 8:44am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Hertfordshire County Council

Pegs Lane

HERTFORD

SG13 8DE

#### **Contact**

Strategic Procurement Group

#### **Email**

[anita.shipman@hertfordshire.gov.uk](mailto:anita.shipman@hertfordshire.gov.uk)

#### **Telephone**

+44 01707292601

**Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

<http://www.hertfordshire.gov.uk>

Buyer's address

<https://in-tendhost.co.uk/supplyhertfordshire.aspx/Home>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/supplyhertfordshire.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/supplyhertfordshire.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HCC Jan 2025 - The Provision of a Framework Agreement for the Supply of Generic and Branded Cleaning Chemicals, Wipes, Soaps and Sanitisers

Reference number

HCC2415647

#### **II.1.2) Main CPV code**

- 39830000 - Cleaning products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Herts FullStop (HFS or the Contracting Authority) is the trading arm of Hertfordshire County Council (the 'Council'). The Contracting Authority, acting on behalf of the Participant, Hampshire County Council, is leading on the procurement process to establish a Framework Agreement for the supply of Generic and Branded Cleaning Chemicals, Soaps Wipes and Sanitisers, (hereinafter referred to as "Goods") and is seeking suitably qualified Supplier(s) to supply the Goods under any Agreement resulting from this tendering exercise. Further information regarding this opportunity can be found in II.2.4 and VI.3 below. Organisations wishing to take part in this project are invited to "express interest" which will give access to the full procurement documents in the e-tendering system. Please see VI.3) Additional information for further information. Any questions relating to this procurement must be made via the correspondence area in the e-Tendering system.

#### **II.1.5) Estimated total value**

Value excluding VAT: £8,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Generic Cleaning Chemicals – Hertfordshire only

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 39831240 - Cleaning compounds
- 39832100 - Dishwashing powder
- 24322300 - Diols, polyalcohols and derivatives
- 24455000 - Disinfectants
- 39800000 - Cleaning and polishing products
- 39812300 - Polishing waxes
- 39831210 - Dishwasher detergents
- 39831600 - Toilet cleaners
- 33191000 - Sterilisation, disinfection and hygiene devices
- 39330000 - Disinfection equipment

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Hertfordshire County Council is out to procurement for the Provision of a Framework Agreement for the Supply of Generic and Branded Cleaning Chemicals, Wipes, Soaps and Sanitisers. Lot 1 is for Generic Cleaning Chemicals – Hertfordshire only. Herts FullStop (HFS or the Contracting Authority) is the trading arm of Hertfordshire County Council (hereinafter referred to as the 'Council'). The Contracting Authority, acting on behalf of the Participant, Hampshire County Council, is leading on the procurement process to establish a Framework Agreement for the supply of Generic and Branded Cleaning Chemicals, Soaps Wipes and Sanitisers, (hereinafter referred to as "Goods")

and is seeking suitably qualified Supplier(s) to supply the Goods under any Agreement resulting from this tendering exercise. A list of the Goods required is given in the Specification (Schedule 1 of the Tender document set). You are invited to submit your tender for these Goods. The Participants require delivery of the Goods in bulk drops to their central stores. However, there may be a requirement for direct orders placed by and delivered directly to the end user. Full details are in the Specification, Schedule 1 of the Terms and Conditions document. The estimated total value of the Framework Agreement is stated in II.1.5) of this notice and is for the initial term (four years), for all Lots and for both Participating Authorities. There will be no extensions. For the avoidance of doubt, the estimated annual spend as a range is approximately £452000.00 to £1142000.00 for Hertfordshire County Council and £348000.00 to £858000.00 for Hampshire County Council and this value is for all Lots. The Framework Agreement will be awarded for a term of four years. There will be no extension. Please note that the contract requirements will be subject to available financial resources, supplier performance and flexibility to meet changing demands. Organisations should be aware that due to the nature of the Services provided, any Framework Agreement formed as a result of this procurement process shall be executed as a deed. Organisations should seek independent legal advice on the implications of this prior to submitting their bid, where appropriate.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £8,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The Contracting Authority will review the Framework Agreement at the end of the Framework Agreement period.

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Tenderers should be aware that due to the nature of the Services provided, any Framework Agreement formed as a result of this procurement process shall be executed as a deed. Tenderers should seek independent legal advice on the implications of this prior to submitting their Tender, where appropriate.

## **II.2) Description**

### **II.2.1) Title**

Generic Cleaning Chemicals – Hampshire only

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 39831240 - Cleaning compounds
- 39831200 - Detergents
- 24322300 - Diols, polyalcohols and derivatives
- 24455000 - Disinfectants
- 39800000 - Cleaning and polishing products
- 39812300 - Polishing waxes
- 39812100 - Floor polishes
- 39832100 - Dishwashing powder

- 39831600 - Toilet cleaners
- 33191000 - Sterilisation, disinfection and hygiene devices
- 39831210 - Dishwasher detergents
- 39330000 - Disinfection equipment

### **II.2.3) Place of performance**

NUTS codes

- UKJ3 - Hampshire and Isle of Wight

### **II.2.4) Description of the procurement**

Hertfordshire County Council is out to procurement for the Provision of a Framework Agreement for the Supply of Generic and Branded Cleaning Chemicals, Wipes, Soaps and Sanitisers. Lot 2 is for Generic Cleaning Chemicals – Hampshire only. Herts FullStop (HFS or the Contracting Authority) is the trading arm of Hertfordshire County Council (hereinafter referred to as the 'Council'). The Contracting Authority, acting on behalf of the Participant, Hampshire County Council, is leading on the procurement process to establish a Framework Agreement for the supply of Generic and Branded Cleaning Chemicals, Soaps Wipes and Sanitisers, (hereinafter referred to as "Goods") and is seeking suitably qualified Supplier(s) to supply the Goods under any Agreement resulting from this tendering exercise. A list of the Goods required is given in the Specification (Schedule 1 of the Tender document set). You are invited to submit your tender for these Goods. The Participants require delivery of the Goods in bulk drops to their central stores. However, there may be a requirement for direct orders placed by and delivered directly to the end user. Full details are in the Specification, Schedule 1 of the Terms and Conditions document. The estimated total value of the Framework Agreement is stated in II.1.5) of this notice and is for the initial term (four years), for all Lots and for both Participating Authorities. There will be no extensions. For the avoidance of doubt, the estimated annual spend as a range is approximately £452000.00 to £1142000.00 for Hertfordshire County Council and £348000.00 to £858000.00 for Hampshire County Council and this value is for all Lots. The Framework Agreement will be awarded for an initial term of four years. There will be no extension. Please note that the contract requirements will be subject to available financial resources, supplier performance and flexibility to meet changing demands. Organisations should be aware that due to the nature of the Services provided, any Framework Agreement formed as a result of this procurement process shall be executed as a deed. Organisations should seek independent legal advice on the implications of this prior to submitting their bid, where appropriate.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement

documents

#### **II.2.6) Estimated value**

Value excluding VAT: £8,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement will be reviewed at the end of the Framework Agreement period.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Tenderers should be aware that due to the nature of the Services provided, any Framework Agreement formed as a result of this procurement process shall be executed as a deed. Tenderers should seek independent legal advice on the implications of this prior to submitting their Tender, where appropriate.

### **II.2) Description**

#### **II.2.1) Title**



## Generic Soaps, Sanitisers & Wipes – Hertfordshire only

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 33711900 - Soap
- 33741200 - Hand or body lotions
- 39832100 - Dishwashing powder
- 39831700 - Automatic soap dispensers
- 33191000 - Sterilisation, disinfection and hygiene devices
- 33741100 - Hand cleaner
- 33741300 - Hand sanitizer

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Hertfordshire County Council is out to procurement for the Provision of a Framework Agreement for the Supply of Generic and Branded Cleaning Chemicals, Wipes, Soaps and Sanitisers. Lot 3 is for Generic Soaps, Sanitisers & Wipes – Hertfordshire only. Herts FullStop (HFS or the Contracting Authority) is the trading arm of Hertfordshire County Council (hereinafter referred to as the 'Council'). The Contracting Authority, acting on behalf of the Participant, Hampshire County Council, is leading on the procurement process to establish a Framework Agreement for the supply of Generic and Branded Cleaning Chemicals, Soaps Wipes and Sanitisers, (hereinafter referred to as "Goods") and is seeking suitably qualified Supplier(s) to supply the Goods under any Agreement resulting from this tendering exercise. A list of the Goods required is given in the Specification (Schedule 1 of the Tender document set). You are invited to submit your tender for these Goods. The Participants require delivery of the Goods in bulk drops to their central stores. However, there may be a requirement for direct orders placed by and delivered directly to the end user. Full details are in the Specification, Schedule 1 of the Terms and Conditions document. The estimated total value of the Framework Agreement is stated in II.1.5) of this notice and is for the initial term (four years), for all Lots and for both Participating Authorities. There will be no extensions. For the avoidance of doubt, the

estimated annual spend as a range is approximately £452000.00 to £1142000.00 for Hertfordshire County Council and £348000.00 to £858000.00 for Hampshire County Council and this value is for all Lots. The Framework Agreement will be awarded for an initial term of four years. There will be no extension. Please note that the contract requirements will be subject to available financial resources, supplier performance and flexibility to meet changing demands. Organisations should be aware that due to the nature of the Services provided, any Framework Agreement formed as a result of this procurement process shall be executed as a deed. Organisations should seek independent legal advice on the implications of this prior to submitting their bid, where appropriate.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £8,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The Framework will be reviewed at the end of the Framework Agreement period.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

## **II.2.14) Additional information**

Tenderers should be aware that due to the nature of the Services provided, any Framework Agreement formed as a result of this procurement process shall be executed as a deed. Tenderers should seek independent legal advice on the implications of this prior to submitting their Tender, where appropriate.

## **II.2) Description**

### **II.2.1) Title**

Generic Soaps, Sanitisers & Wipes – Hampshire only

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 39831700 - Automatic soap dispensers
- 33741200 - Hand or body lotions
- 33711900 - Soap
- 33191000 - Sterilisation, disinfection and hygiene devices
- 33741100 - Hand cleaner
- 33741300 - Hand sanitizer

### **II.2.3) Place of performance**

NUTS codes

- UKJ3 - Hampshire and Isle of Wight

### **II.2.4) Description of the procurement**

Hertfordshire County Council is out to procurement for the Provision of a Framework Agreement for the Supply of Generic and Branded Cleaning Chemicals, Wipes, Soaps and Sanitisers. Lot 4 is for Generic Soaps, Sanitisers & Wipes – Hampshire only. Herts FullStop (HFS or the Contracting Authority) is the trading arm of Hertfordshire County Council (hereinafter referred to as the 'Council'). The Contracting Authority, acting on behalf of the Participant, Hampshire County Council, is leading on the procurement

process to establish a Framework Agreement for the supply of Generic and Branded Cleaning Chemicals, Soaps Wipes and Sanitisers, (hereinafter referred to as "Goods") and is seeking suitably qualified Supplier(s) to supply the Goods under any Agreement resulting from this tendering exercise. A list of the Goods required is given in the Specification (Schedule 1 of the Tender document set). You are invited to submit your tender for these Goods. The Participants require delivery of the Goods in bulk drops to their central stores. However, there may be a requirement for direct orders placed by and delivered directly to the end user. Full details are in the Specification, Schedule 1 of the Terms and Conditions document. The estimated total value of the Framework Agreement is stated in II.1.5) of this notice and is for the initial term (four years), for all Lots and for both Participating Authorities. There will be no extensions. For the avoidance of doubt, the estimated annual spend as a range is approximately £452000.00 to £1142000.00 for Hertfordshire County Council and £348000.00 to £858000.00 for Hampshire County Council and this value is for all Lots. The Framework Agreement will be awarded for an initial term of four years. There will be no extension. Please note that the contract requirements will be subject to available financial resources, supplier performance and flexibility to meet changing demands. Organisations should be aware that due to the nature of the Services provided, any Framework Agreement formed as a result of this procurement process shall be executed as a deed. Organisations should seek independent legal advice on the implications of this prior to submitting their bid, where appropriate.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £8,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement will be reviewed at the end of the Framework Agreement period,

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Tenderers should be aware that due to the nature of the Services provided, any Framework Agreement formed as a result of this procurement process shall be executed as a deed. Tenderers should seek independent legal advice on the implications of this prior to submitting their Tender, where appropriate.

## **II.2) Description**

### **II.2.1) Title**

Branded Cleaning Chemicals – Hertfordshire and Hampshire

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 24455000 - Disinfectants
- 39831200 - Detergents
- 39800000 - Cleaning and polishing products
- 39812300 - Polishing waxes
- 39832100 - Dishwashing powder
- 39831600 - Toilet cleaners
- 39812100 - Floor polishes
- 39831210 - Dishwasher detergents

- 39330000 - Disinfection equipment

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Hertfordshire County Council is out to procurement for the Provision of a Framework Agreement for the Supply of Generic and Branded Cleaning Chemicals, Wipes, Soaps and Sanitisers. Lot 5 is for Branded Cleaning Chemicals – Hertfordshire and HampshireHerts FullStop (HFS or the Contracting Authority) is the trading arm of Hertfordshire County Council (hereinafter referred to as the 'Council'). The Contracting Authority, acting on behalf of the Participant, Hampshire County Council, is leading on the procurement process to establish a Framework Agreement for the supply of Generic and Branded Cleaning Chemicals, Soaps Wipes and Sanitisers, (hereinafter referred to as "Goods") and is seeking suitably qualified Supplier(s) to supply the Goods under any Agreement resulting from this tendering exercise. A list of the Goods required is given in the Specification (Schedule 1 of the Tender document set). You are invited to submit your tender for these Goods. The Participants require delivery of the Goods in bulk drops to their central stores. However, there may be a requirement for direct orders placed by and delivered directly to the end user. Full details are in the Specification, Schedule 1 of the Terms and Conditions document. The estimated total value of the Framework Agreement is stated in II.1.5) of this notice and is for the initial term (four years), for all Lots and for both Participating Authorities. There will be no extensions. For the avoidance of doubt, the estimated annual spend as a range is approximately £452000.00 to £1142000.00 for Hertfordshire County Council and £348000.00 to £858000.00 for Hampshire County Council and this value is for all Lots. The Framework Agreement will be awarded for an initial term of four years. There will be no extension. Please note that the contract requirements will be subject to available financial resources, supplier performance and flexibility to meet changing demands. Organisations should be aware that due to the nature of the Services provided, any Framework Agreement formed as a result of this procurement process shall be executed as a deed. Organisations should seek independent legal advice on the implications of this prior to submitting their bid, where appropriate.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £8,000,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

The Framework Agreement will be reviewed at the end of the Framework Period.

**II.2) Description**

**II.2.1) Title**

Branded Soaps, Sanitisers & Wipes – Hertfordshire and Hampshire

Lot No

6

**II.2.2) Additional CPV code(s)**

- 33711900 - Soap
- 33741200 - Hand or body lotions
- 39831700 - Automatic soap dispensers

- 33741100 - Hand cleaner
- 33741300 - Hand sanitizer

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Hertfordshire County Council is out to procurement for the Provision of a Framework Agreement for the Supply of Generic and Branded Cleaning Chemicals, Wipes, Soaps and Sanitisers. Lot 6 is for Branded Soaps, Sanitisers & Wipes – Hertfordshire and Hampshire. Herts FullStop (HFS or the Contracting Authority) is the trading arm of Hertfordshire County Council (hereinafter referred to as the 'Council'). The Contracting Authority, acting on behalf of the Participant, Hampshire County Council, is leading on the procurement process to establish a Framework Agreement for the supply of Generic and Branded Cleaning Chemicals, Soaps Wipes and Sanitisers, (hereinafter referred to as "Goods") and is seeking suitably qualified Supplier(s) to supply the Goods under any Agreement resulting from this tendering exercise. A list of the Goods required is given in the Specification (Schedule 1 of the Tender document set). You are invited to submit your tender for these Goods. The Participants require delivery of the Goods in bulk drops to their central stores. However, there may be a requirement for direct orders placed by and delivered directly to the end user. Full details are in the Specification, Schedule 1 of the Terms and Conditions document. The estimated total value of the Framework Agreement is stated in II.1.5) of this notice and is for the initial term (four years), for all Lots and for both Participating Authorities. There will be no extensions. For the avoidance of doubt, the estimated annual spend as a range is approximately £452000.00 to £1142000.00 for Hertfordshire County Council and £348000.00 to £858000.00 for Hampshire County Council and this value is for all Lots. The Framework Agreement will be awarded for an initial term of four years. There will be no extension. Please note that the contract requirements will be subject to available financial resources, supplier performance and flexibility to meet changing demands. Organisations should be aware that due to the nature of the Services provided, any Framework Agreement formed as a result of this procurement process shall be executed as a deed. Organisations should seek independent legal advice on the implications of this prior to submitting their bid, where appropriate.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents



#### **II.2.6) Estimated value**

Value excluding VAT: £8,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement will be reviewed at the end of the Framework Agreement period.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Tenderers should be aware that due to the nature of the Services provided, any Framework Agreement formed as a result of this procurement process shall be executed as a deed. Tenderers should seek independent legal advice on the implications of this prior to submitting their Tender, where appropriate.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 30

In the case of framework agreements, provide justification for any duration exceeding 4 years:

N/A

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 February 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 5 February 2026

#### **IV.2.7) Conditions for opening of tenders**

Date

5 February 2025

Local time

12:00pm

Place

Hertfordshire County Council

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.3) Additional information**

Please note Hertfordshire County Council has worked closely with its districts and partners to create a joint procurement portal called supply Hertfordshire. This portal provides an e-Tendering system which is run by In-Tend. To access this procurement opportunity please visit <https://in-tendhost.co.uk/supplyhertfordshire.aspx/Home> and follow the on-screen guidance. This is a one stage procurement process. Therefore, if you wish to be considered as a tenderer you must complete and submit a tender by the specified closing date and time. Tender submissions cannot be uploaded after this return deadline. If you are experiencing problems In-Tend offer a help section which includes a dedicated UK support desk which can be contacted via email: [support@in-tend.co.uk](mailto:support@in-tend.co.uk) or Telephone: +44 1144070065 for any website/technical questions, Monday to Friday,

8:30-17:00. The Council reserves the right at any time to cease the procurement process and not award the Framework Agreement or to award only part of the opportunity described in this notice. If the Council takes up this right, then they will not be responsible for or pay the expenses or losses, which may be incurred by any organisation or tenderer as a result. The Council undertakes to hold confidential any information provided in the proposal submitted, subject to the Council's obligations under the law including the Freedom of Information Act 2000. If the organisation considers that any of the information submitted in the proposal should not be disclosed because of its sensitivity then this should be stated with the reason for considering it sensitive. The Council will then endeavour to consult with the applicant about such sensitive information when considering any request received under the Freedom of Information Act 2000 before replying to such a request. The Council reserves the right to carry out additional financial checks on all organisations bidding for this opportunity at any time during the procurement process. This is to ensure that they continue to meet the Council's requirements and remain financially viable to fulfil the requirements under the Agreement.

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

High Court, Royal Courts of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

##### **VI.4.2) Body responsible for mediation procedures**

High Court, Royal Courts of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Contracting Authority will incorporate a minimum 10 calendar day (when using electronic means) standstill period at the point information on the award of the Framework Agreement is communicated to tenderers. This period allows unsuccessful tenderers to challenge the decision to award the Framework Agreement before the Framework Agreement is executed/signed (as appropriate). The Public Contracts Regulations 2015 ('Regulations') provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly and within the time limits as defined in the above regulations. Where the Framework Agreement has not been entered into the court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If the Framework Agreement has been entered into the court has the options to award damages and/or to shorten or order the Framework Agreement ineffective.

#### **VI.4.4) Service from which information about the review procedure may be obtained**

High Court, Royal Courts of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom