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Contract

Provision of a Design and Print Services

Southend City Council

F03: Contract award notice

Notice identifier: 2023/S 000-011787

Procurement identifier (OCID): ocds-h6vhtk-0364b3

Published 25 April 2023, 11:49am

Section I: Contracting authority

I.1) Name and addresses

Southend City Council

Civic Centre, Victoria Avenue

Southend on Sea

SS2 6ER

Contact

Ms Sharon Cohen

Email

sharoncohen@southend.gov.uk

Telephone

+44 1702534810

Fax

+44 1702534534

Country

United Kingdom

Region code

UKH31 - Southend-on-Sea

Internet address(es)

Main address

<http://www.southend.gov.uk/>

Buyer's address

<http://www.southend.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of a Design and Print Services

Reference number

DN629865

II.1.2) Main CPV code

- 79800000 - Printing and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of Design and Print Services for bespoke and general print requirements for Southend-on Sea City Council.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £536,457.5

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH31 - Southend-on-Sea

II.2.4) Description of the procurement

Provision of Design and Print Services for: information leaflets and posters, brochures, flyers for events and services, digital and social media assets and campaign identities (where these are not done in-house), reports requiring specific volumes, quality and finishing, roller and vinyl banners etc.

II.2.5) Award criteria

Cost criterion - Name: Cost / Weighting: 40

Cost criterion - Name: Quality / Weighting: 60

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-024406](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

8 March 2023

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Formara Limited

16 The Candlemakers, Temple Farm Business Park

Southend-on-Sea

SS2 5RX

Telephone

+44 1702613141

Country

United Kingdom

NUTS code

- UKH31 - Southend-on-Sea

Internet address

www.formara.co.uk

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £536,457.5

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand

London

WC2A 2LL

Telephone

+44 2079476000

Country

United Kingdom